

BROKEN ARROW PUBLIC SCHOOLS
Educating Today  *Leading Tomorrow*

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: 8.17.21

Contract/Agreement Vendor: PrincipalKafele.com

Name of Vendor
Principal Kafale

Contact Person _____ Phone Number _____

Address _____

City _____ State _____ Zip _____

Principal Kafele <principalkafele@gmail.com>

Email address _____

November 2021

Date of services _____

IS THIS A NEW VENDOR? IF SO, PLEASE PROVIDE :
 W9 _____
 And _____
 Vendor Registration _____

Person Submitting Contract/Agreement for Review: Sharon James _____ ESC _____
 Name _____ Site _____

Reason for Review: (New Agreement, Renewal...): PD

Audience/Group to benefit from Contract/Agreement: _____

Routing Approval: PLEASE SEND TO APPROPRIATE LEADERSHIP TEAM MEMBER BEFORE SENDING TO STACIE CHASE

Principal and Director or Administrator: Sharon James
 Signature

Does this Contract/Agreement utilize technology? No Yes

Has it been reviewed by the Chief Technology Officer? No Yes

If yes, Approved/by: _____
 (Signature) Technology /Approval

Leadership Team Member: Harsh Dyer
 Signature

Funding Source: _____
 Description _____ OCAS Coding _____

- Process: PLEASE FOLLOW ALL STEPS
1. The Contract/Agreement is reviewed and approved by site Principal/ Director/ Administrator.
 2. If Technology related, the Contract/Agreement is reviewed and approved Technology.
 3. Prepare Board Agenda Memorandum and attach to Contract/Agreement.
 4. Begin the requisition process and place a comment in the Notes section that says, "Please hold req pending board approval on _____"
 Date of Board Meeting
 5. Attach this form with Contract/Agreement and Board Memo
 6. The appropriate Leadership Team Member will review and submit to the Contract Committee
 7. Keep copy for your records

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:30a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Stacie Chase. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Dr. Janet Vinson

From: Karla Dyess

Date: 8.17.21

Re: Principal Kafale

SUBJECT

Accept and approve the agreement between Broken Arrow Public Schools and Principal Kafale to provide professional development. S. James

ENCLOSURE/ATTACHMENTS

Agreement

SUMMARY

Principal Kafale will provide professional development to our site principals regarding leadership. Cost to the district is \$7,000.00.

FUNDING

Title IIA Funds

RECOMMENDATION

Approve

PRINCIPAL KAFELE CONSULTING FEE SCHEDULE (On Location)

ON LOCATION Professional Development Workshop

\$5000.00 - half day (3 - 4 hours) - *flight, rental car and lodging expenses included*

\$6000.00 - full day (over 4 hours) - *flight, rental car and lodging expenses included*

\$7000.00 - full day and evening parent / community program - *flight, rental car and lodging expenses included*

Note - Three or more full day visits booked on the same contract - \$5000.00 per day - *flight, rental car and lodging expenses included*

ON LOCATION Keynote Address and Breakout Sessions

\$6000.00 (60 – 90 minute keynote & **one** follow up breakout session – up to one hour)
flight, rental car and lodging expenses included

\$7000.00 (60 – 90 minute keynote & **two follow up breakout session – up to one hour)**
flight, rental car and lodging expenses included

\$8000.00 (60 – 90 minute keynote & **three** follow up breakout session – up to one hour)
flight, rental car and lodging expenses included

Principal Kafele Consulting, LLC
Baruti K. Kafele, Consultant

QUOTE

396 Stegman Pkwy.
 Jersey City, NJ 07305
 Email: PrincipalKafele@gmail.com
 Phone: 201-424-0201 / Fax: 201-433-9484

QUOTE #124
 AUGUST 19, 2021

BILL TO:
 Broken Arrow Public Schools

SHIP TO:
 same

DATE OF PROGRAM	P.O. NUMBER	TAX ID NUMBER	TERMS
11/4/2021		45-1768533	Net 30 Days

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Baruti Kafele will conduct the following on 11/4/21: 2-hour PD workshop with principals 2-hour PD workshop with assistant principals 2-hour PD workshop with aspiring administrators This will occur on-site. All travel expenses included in the fee.	\$6000.00	\$6000.00
		SUBTOTAL	\$6000.00
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	\$6000.00

Make check payable to: **Principal Kafele Consulting, LLC**

THANK YOU FOR YOUR BUSINESS!

(<https://principalkafele.com>)

(mailto:principalkafele@gmail.com)

Terms and Conditions of Service

Legal Notice

All notices from **Principal Kafele** to You may be posted on our Web site and will be deemed delivered within thirty (30) days after posting. Notices from You to **Principal Kafele** shall be made either by regular mail, sent to the address we provide on our Web site, or first class mail to our address at: Delivery shall be deemed to have been made by You to **Principal Kafele** five (5) days after the date sent.

Copyright Notice

All content appearing on this Web site is the property of **Principal Kafele**. Copyright © 2019 **Principal Kafele**. All rights reserved. As a user, you are authorized only to view, copy, print, and distribute documents on this Web site so long as (1) the document is used for informational purposes only, and (2) any copy of the document (or portion thereof) includes the following copyright notice: Copyright © 2019 **Principal Kafele**. All rights reserved.

Customs and import duties may be applied to International orders when the shipment reaches its destination. Such charges are the responsibility of the recipient of your order and vary from country to country. Contact your local customs office for details.

Shipping laws are different in each country. It is your responsibility to check with your Customs office to verify whether the country to which you are shipping permits the shipment of your products. **Principal Kafele** is not responsible for any direct, indirect, punitive, or consequential damages that arise from improper international shipping practices.

Sales Tax

Principal Kafele charges sales tax for merchandise ordered on this Web site based on the applicable state sales tax rate and the location to which the order is being shipped.

Warranties

The Content included in this Web site has been compiled from a variety of sources and is subject to change without notice as are any products, programs, offerings, or technical information described in this Web site. **Principal Kafele** makes no representation or warranty whatsoever regarding the completeness, quality, or adequacy of the Web site or Content, or the suitability, functionality, or operation of this Web site or its Content. By using this Web site, you assume the risk that the Content on this Web site may be inaccurate, incomplete, offensive, or may not meet your needs and requirements.

Principal Kafele SPECIFICALLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT WITH RESPECT TO THESE WEB PAGES AND CONTENT. IN NO EVENT WILL **Principal Kafele** BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES EVEN IF COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

-- OR Depending on State --

The information and content on this server is provided "as is" with no warranty of any kind, either express or implied, including but not limited to the implied warranties of merchantability, fitness for a particular purpose, and non-infringement. Any warranty that is provided in connection with any of the products and services described on this Web site is provided by the advertiser or manufacturer only, and not by **Principal Kafele**.

The references and descriptions of products or services within the Web site materials are provided "as is" without any warranty of any kind, either express or implied. **Principal Kafele** is not liable for any damages, including any consequential damages, of any kind that may result to the user from the use of the materials on this Web site or of any of the products or services described hereon.

The descriptions of, and references to, products, services and companies on this Web site are the sole responsibility of the companies providing the information ("advertisers"), and not **Principal Kafele**. The inclusion of material on this server does not imply any endorsement by **Principal Kafele**, which makes no warranty of any kind with respect to the subject matter of the server materials advertised.

Bio & More
(<https://principalkafele.com/about/>)

Workshops & Keynotes
(<https://principalkafele.com/services/>)

Book Principal Kafele
(<https://principalkafele.com/schedule/>)


Writings & Podcast
Interviews
(<https://principalkafele.com/writings/>)

Shop
(<https://principalkafele.com/shop/>)


Contact
(<https://principalkafele.com/contact/>)


Terms & Conditions
(<https://principalkafele.com/terms-conditions/>)

 (https://www.facebook.com/VirtualAssistantPrincipalLeadershipAcademy/?modal=admin_todo_tour)

 (<https://www.facebook.com/principalkafele>)

 (<https://twitter.com/principalkafele>)

 (<https://www.youtube.com/c/virtualapleadershipacademy>)

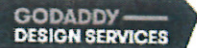
 (<https://www.youtube.com/c/principalkafelespeakstoeducators>)

in all capacities of education
toward significantly impacting
the lives of the children they
service daily.

(mailto:principalkafele@gmail.com)

(<https://principalkafele.com>)

© 2020 Principal Kafele

 GODADDY DESIGN SERVICES

(<https://www.godaddy.com/websites/web-design>)